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## Access Free Air University Style And Author Guide

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## Air University Style and Author Guide

*CreateSpace The faculty, staff and students of Air University will find that this Guide is designed to unify their writing stylistically and to give them information about publishing with AU Press. Rapid expansion in the field of electronic media - especially the internet - has made AU research and writing increasingly accessible. Bases on recognized but forward-looking principles of standard English usage, this Guide provides reliable guidance on such matters as punctuation, capitalization, abbreviation, documentation, numbers, spelling, and much more.*

## Brown Bag Lessons

## The Magic of Bullet Writing

*Independently Published Brown Bag Lessons, The Magic of Bullet Writing centers on effective bullet writing and guarantees immediate improvement. Skillful writing doesn't have to be difficult. No other book approaches writing the way this book does, and no other book teaches these techniques. After reading this book, you will fully understand how to write strong bullets and "why" every word matters. In 2003 the author created a seminar to teach a fair and consistent process to evaluate recognition packages. This seminar transformed an entire organization within six months. Since then, the techniques have decisively transformed the writing, recognition, and promotions of every organization applying them. The practices in this book continue to positively impact the Air Force and sister services through professional military education. In addition, the concepts have helped transitioning service members and college students better communicate acquired capabilities and competencies on their résumés. Read on to discover the "magic" and open your eyes to a brand new way to look at writing. The US Air Force promotion system emphasizes the importance of documenting your very best accomplishments. Under this system, promotion comes from the most recent performance reports, so Airmen must communicate the best accomplishments and not just words that fill the white space. This Magic of Bullet Writing will ensure you know how to articulate not just what you are doing but also convey your strongest competencies and capabilities so the promotion board can fully assess your readiness for promotion. Training materials that correspond to the lessons in this book are available for free download at <http://www.brownbaglessons.com>. Are you ready for the magic?*

## The Chicago Manual of Style

## The Essential Guide for Writers, Editors, and Publishers

*Searchable electronic version of print product with fully hyperlinked cross-references.*

# The Tongue and Quill

## Afh 33-337

*The Tongue and Quill has been a valued Air Force resource for decades and many Airmen from our Total Force of uniformed and civilian members have contributed their talents to various editions over the years. This revision is built upon the foundation of governing directives and user's inputs from the unit level all the way up to Headquarters Air Force. A small team of Total Force Airmen from the Air University, the United States Air Force Academy, Headquarters Air Education and Training Command (AETC), the Air Force Reserve Command (AFRC), Air National Guard (ANG), and Headquarters Air Force compiled inputs from the field and rebuilt The Tongue and Quill to meet the needs of today's Airmen. The team put many hours into this effort over a span of almost two years to improve the content, relevance, and organization of material throughout this handbook. As the final files go to press it is the desire of The Tongue and Quill team to say thank you to every Airman who assisted in making this edition better; you have our sincere appreciation!*

## Suggestions to Medical Authors and A.M.A. Style Book

With a Guide to Abbreviation of Bibliographic References ; for the Guidance of Authors, Editors, Compositors, and Proofreaders

## Women and Military Service

## A History, Analysis, and Overview of Key Issues

DIANE Publishing

## Chasing Success

## Air Force Efforts to Reduce Civilian Harm

*This book examines how international expectations intersected with the United States Air Force's fight for autonomy and utility, explains how the service began to change, and asks how airpower-and the US military as a whole-might further deepen its efforts. The author expands perspectives on assessing and directing the use of airpower and encourages further work to maximize both mission accomplishment and civilian protection. The recent evolution of US airpower offers inspiring, if incomplete, evidence that the conduct of war can become more humane while remaining effective. Technology, adversaries, and the goals of armed conflict will continue to evolve, but the central challenge of humanizing war will endure. Part one outlines the challenge that contemporary expectations about the American use of force pose for airpower. Part two describes the Air Force's adaptation to modern expectations of civilian protection, tracing operational experiences during the 1990s and the consequent operational and institutional innovation.*

## Setup

### What the Air Force Did in Vietnam and Why

Military Bookshop

### Ideas, Concepts, Doctrine

### Basic Thinking in the United States Air Force

### Handbook for Academic Authors

Cambridge University Press *Whether you are a graduate student seeking to publish your first article, a new Ph.D. revising your dissertation for publication, or an experienced author working on a new monograph, textbook, or digital publication, Handbook for Academic Authors provides reliable, concise advice about selecting the best publisher for your work, maintaining an optimal relationship with your publisher, submitting manuscripts to book and journal publishers, working with editors, navigating the production process, and helping to market your book. It also offers information about illustrations, indexes, permissions, and contracts and includes a chapter on revising dissertations and one on the financial aspects of publishing. The book covers not only scholarly monographs but also textbooks, anthologies, multiauthor books, and trade books. This fifth edition has been revised and updated to align with new technological and financial realities, taking into account the impact of digital technology and the changes it has made in authorship and publishing.*

### Rules for Compositors and Readers ... at the University Press, Oxford

### Storycraft, Second Edition

### The Complete Guide to Writing Narrative Nonfiction

University of Chicago Press *Jack Hart, master writing coach and former managing editor of the Oregonian, has guided several Pulitzer Prize-winning narratives to publication. Since its publication in 2011, his book Storycraft has become the definitive guide to crafting narrative nonfiction. This is the book to read to learn the art of storytelling as embodied in the work of writers such as David Grann, Mary Roach, Tracy Kidder, and John McPhee. In this new edition, Hart has expanded the book's range to delve into podcasting and has incorporated new insights from recent research into storytelling and the brain. He has also added dozens of new examples that illustrate effective narrative nonfiction. This edition of Storycraft is also paired with Wordcraft, a new incarnation of Hart's earlier book A Writer's Coach, now also available from Chicago.*

### The Daily Show (The Book)

## An Oral History as Told by Jon Stewart, the Correspondents, Staff and Guests

Grand Central Publishing *NEW YORK TIMES BESTSELLER* The complete, uncensored history of the award-winning *The Daily Show with Jon Stewart*, as told by its correspondents, writers, and host. For almost seventeen years, *The Daily Show with Jon Stewart* brilliantly redefined the borders between television comedy, political satire, and opinionated news coverage. It launched the careers of some of today's most significant comedians, highlighted the hypocrisies of the powerful, and garnered 23 Emmys. Now the show's behind-the-scenes gags, controversies, and camaraderie will be chronicled by the players themselves, from legendary host Jon Stewart to the star cast members and writers—including Samantha Bee, Stephen Colbert, John Oliver, and Steve Carell - plus some of *The Daily Show's* most prominent guests and adversaries: John and Cindy McCain, Glenn Beck, Tucker Carlson, and many more. This oral history takes the reader behind the curtain for all the show's highlights, from its origins as Comedy Central's underdog late-night program to Trevor Noah's succession, rising from a scrappy jester in the 24-hour political news cycle to become part of the beating heart of politics—a trusted source for not only comedy but also commentary, with a reputation for calling bullshit and an ability to effect real change in the world. Through years of incisive election coverage, passionate debates with President Obama and Hillary Clinton, feuds with Bill O'Reilly and Fox, and provocative takes on Wall Street and racism, *The Daily Show* has been a cultural touchstone. Now, for the first time, the people behind the show's seminal moments come together to share their memories of the last-minute rewrites, improvisations, pranks, romances, blow-ups, and moments of Zen both on and off the set of one of America's most groundbreaking shows.

## Irish Furniture

### Woodwork and Carving in Ireland from the Earliest Times to the Act of Union

Yale University Press This lavishly illustrated and comprehensive volume is the first devoted entirely to the subject of Irish furniture and woodwork. It provides a detailed survey—encompassing everything from medieval choir stalls to magnificent drawing-room suites for the great houses—from earliest times to the end of the eighteenth century. The first part of the book presents a chronological history, illustrated with superb examples of Irish furniture and interior carving. In a lively text, the Knight of Glin and James Peill consider a broad range of topics, including a discussion of the influence of Irish craftsmen in the colonies of America. The second part of the book is a fascinating pictorial catalogue of different types of surviving furniture, including chairs, stools, baroque sideboards, elegant tea and games tables, bookcases, and mirrors. The book also features an index of Irish furniture-makers and craftsmen of the eighteenth century, compiled from Dublin newspaper advertisements and other contemporary sources.

## Sarah

### The Life of Sarah Bernhardt

Yale University Press Everything about Sarah Bernhardt is fascinating, from her obscure birth to her glorious career—redefining the very nature of her art—to her amazing (and highly public) romantic life, to her indomitable spirit. Well into her seventies, after the amputation of her leg, she was performing under bombardment for soldiers during World War I and toured America for the ninth time. Though the Bernhardt literature is vast, this is the first English-language biography to appear in decades, tracking the trajectory through which an illegitimate—and scandalous—daughter of a Jewish courtesan transformed herself into the most famous actress who ever lived, and into a national icon, a symbol of France.—From publisher description.

## The Making of the American Essay

Macmillan For two decades, essayist John D'Agata has been exploring the contours of the essay through a series of innovative, informative, and expansive anthologies that have become foundational texts in the study of the genre. The breakthrough first volume, *The Next American Essay*, highlighted major work from 1974 to 2003, while the second, *The Lost Origins of the Essay*, showcased the essay's ancient and international forebears. Now, with *The Making of the American Essay*, D'Agata concludes his monumental tour of this inexhaustible form, with selections ranging from Anne Bradstreet's secular prayers to Washington Irving's satires, Emily Dickinson's love letters to Kenneth Goldsmith's catalogues, Gertrude Stein's portraits to James Baldwin's and Norman Mailer's meditations on boxing. Across

*the anthologies, D'Agata's introductions to each selection-intimate and brilliantly provocative throughout-serve as an extended treatise, collectively forming the backbone of the trilogy. He uncovers new stories in the American essay's past, and shows us that some of the most fiercely daring writers in the American literary canon have turned to the essay in order to produce our culture's most exhilarating art. The Making of the American Essay offers the essay at its most varied, unique, and imaginative best, proving that the impulse to make essays in America is as old and as original as the nation itself.*

## The Vital Era

### In which America Nurtured Leaders and Tempered Arms, 1887-1950

*"In the past century, few have done more to establish the Air Force and its logistics enterprise as we know it today than Maj Gen Hugh J. Knerr; fewer still are as unique. An early aviator, Knerr established the first airlift mission and led the procurement effort for the B-17 with Gen Frank Andrews before WWII. After which he led a campaign for the autonomous air force that put him at odds with the War Dept and the White House. During WWII, Knerr led logistics planning efforts to mobilize the Eighth Air Force in European Theatre of Operations (ETO) and later amassed theatre-wide authority of logistics, aligning the entire logistics effort of the Army Air Forces (AAF) in the ETO. Amongst many career accomplishments, Knerr ended his career as the USAF's first Inspector General establishing the Office of Special Investigations (OSI) and is accredited with designing the USAF's dress blue uniform. Little known fact, Knerr began aviation interests as a child at the mouth of the wellspring, building kites and scrubbing toilets for the Wright Brothers at their bicycle shop. His memoirs penned in the months preceding his death in 1971, now published, give a personal insight into this formative period of the Air Force and offer the perspective only one of its architects could tell. Further, his pursuit of innovation, disruption of barriers, and challenges to the status quo are exceptionally relevant to present day Air Force as it seeks to accelerate change"--*

## The Associated Press Stylebook 2015

Basic Books *A fully revised and updated edition of the bible of the newspaper industry*

## The Elements of Style

e-artnow *The Elements of Style William Strunk concentrated on specific questions of usage—and the cultivation of good writing—with the recommendation "Make every word tell"; hence the 17th principle of composition is the simple instruction: "Omit needless words." The book was also listed as one of the 100 best and most influential books written in English since 1923 by Time in its 2011 list.*

## Lives of the Novelists

### A History of Fiction in 294 Lives

Yale University Press *No previous author has attempted a book such as this: a complete history of novels written in the English language, from the genre's seventeenth-century origins to the present day. In the spirit of Dr. Johnson's Lives of the Poets, acclaimed critic and scholar John Sutherland selects 294 writers whose works illustrate the best of every kind of fiction—from gothic, penny dreadful, and pornography to fantasy, romance, and high literature. Each author was chosen, Professor Sutherland explains, because his or her books are well worth reading and are likely to remain so for at least another century. Sutherland presents these authors in chronological order, in each case deftly combining a lively and informative biographical sketch with an opinionated assessment of the writer's work. Taken together, these novelists provide both a history of the novel and a guide to its rich variety. Always entertaining, and sometimes shocking, Sutherland considers writers as diverse as Daniel Defoe, Henry James, James Joyce, Edgar Allan Poe, Virginia Woolf, Michael Crichton, Jeffrey Archer, and Jacqueline Susann. Written for all lovers of fiction, Lives of the Novelists succeeds both as introduction and re-introduction, as Sutherland presents favorite and familiar novelists in new ways and transforms the less favored and less familiar through his relentlessly fascinating readings.*

## Dreyer's English

### An Utterly Correct Guide to Clarity and Style

*Random House Trade Paperbacks* **NEW YORK TIMES BESTSELLER** • A sharp, funny grammar guide they'll actually want to read, from Random House's longtime copy chief and one of Twitter's leading language gurus **NAMED ONE OF THE BEST BOOKS OF THE YEAR BY O: The Oprah Magazine** • Paste • Shelf Awareness "Essential (and delightful!)"—People We all write, all the time: books, blogs, emails. Lots and lots of emails. And we all want to write better. Benjamin Dreyer is here to help. As Random House's copy chief, Dreyer has upheld the standards of the legendary publisher for more than two decades. He is beloved by authors and editors alike—not to mention his followers on social media—for deconstructing the English language with playful erudition. Now he distills everything he has learned from the myriad books he has copyedited and overseen into a useful guide not just for writers but for everyone who wants to put their best prose foot forward. As authoritative as it is amusing, Dreyer's English offers lessons on punctuation, from the underloved semicolon to the enigmatic en dash; the rules and nonrules of grammar, including why it's OK to begin a sentence with "And" or "But" and to confidently split an infinitive; and why it's best to avoid the doldrums of the Wan Intensifiers and Throat Clearers, including "very," "rather," "of course," and the dreaded "actually." Dreyer will let you know whether "alright" is all right (sometimes) and even help you brush up on your spelling—though, as he notes, "The problem with mnemonic devices is that I can never remember them." And yes: "Only godless savages eschew the series comma." Chockful of advice, insider wisdom, and fun facts, this book will prove to be invaluable to everyone who wants to shore up their writing skills, mandatory for people who spend their time editing and shaping other people's prose, and—perhaps best of all—an utter treat for anyone who simply revels in language. Praise for Dreyer's English "Playful, smart, self-conscious, and personal . . . One encounters wisdom and good sense on nearly every page of Dreyer's English."—The Wall Street Journal "Destined to become a classic."—The Millions "Dreyer can help you . . . with tips on punctuation and spelling. . . . Even better: He'll entertain you while he's at it."—Newsday

## Creating Character

### Bringing Your Story to Life

All fiction is character-driven, according to William Bernhardt. How can you use characters to create dynamic fiction that will captivate readers? This book explains the relationship between character and plot, and how the perfect melding of the two produces a mesmerizing story.

## Grit

### The Power of Passion and Perseverance

*Simon and Schuster* In this instant New York Times bestseller, Angela Duckworth shows anyone striving to succeed that the secret to outstanding achievement is not talent, but a special blend of passion and persistence she calls "grit." "Inspiration for non-genius everywhere" (People). The daughter of a scientist who frequently noted her lack of "genius," Angela Duckworth is now a celebrated researcher and professor. It was her early eye-opening stints in teaching, business consulting, and neuroscience that led to her hypothesis about what really drives success: not genius, but a unique combination of passion and long-term perseverance. In *Grit*, she takes us into the field to visit cadets struggling through their first days at West Point, teachers working in some of the toughest schools, and young finalists in the National Spelling Bee. She also mines fascinating insights from history and shows what can be gleaned from modern experiments in peak performance. Finally, she shares what she's learned from interviewing dozens of high achievers—from JP Morgan CEO Jamie Dimon to New Yorker cartoon editor Bob Mankoff to Seattle Seahawks Coach Pete Carroll. "Duckworth's ideas about the cultivation of tenacity have clearly changed some lives for the better" (The New York Times Book Review). Among *Grit*'s most valuable insights: any effort you make ultimately counts twice toward your goal; grit can be learned, regardless of IQ or circumstances; when it comes to child-rearing, neither a warm embrace nor high standards will work by themselves; how to trigger lifelong interest; the magic of the Hard Thing Rule; and so much more. Winningly personal, insightful, and even life-changing, *Grit* is a book about what goes through your head when you fall down, and how that—not talent or luck—makes all the difference. This is "a fascinating tour of the psychological research on success" (The Wall Street Journal).

## The World of Star Trek

BenBella Books, Inc. *In The World of Star Trek, David Gerrold opens up dialogue on the people, places, and events that made Star Trek one of the most popular series ever. Gerrold discusses what was successful and what wasn't, offering personal interviews with the series' legendary stars and dissecting the trends that developed throughout the seasons. The complete inside story of what happened behind the scenes of the Star Trek universe, from scriptwriters' memos to special effects and more, The World of Star Trek is the companion all Trekkies need for the most all-encompassing breakdown and analysis of Star Trek.*

## Forgiven

## One Man's Journey from Self-Glorification to Sanctification

ECW Press *A wrestling promoter documents his role in the popularity of the World Wrestling Federation, providing insight into his work as principal writer and discussing the lives of the such superstars as Shawn Michaels, Bret Hart, and The Rock.*

## Black Square

## Malevich and the Origin of Suprematism

Yale University Press *Kazimir Malevich's painting Black Square is one of the twentieth century's emblematic paintings, the visual manifestation of a new period in world artistic culture at its inception. None of Malevich's contemporary revolutionaries created a manifesto, an emblem, as capacious and in its own way unique as this work; it became both the quintessence of the Russian avant-gardist's own art—which he called Suprematism—and a milestone on the highway of world art. Writing about this single painting, Aleksandra Shatskikh sheds new light on Malevich, the Suprematist movement, and the Russian avant-garde. Malevich devoted his entire life to explicating Black Square's meanings. This process engendered a great legacy: the original abstract movement in painting and its theoretical grounding; philosophical treatises; architectural models; new art pedagogy; innovative approaches to theater, music, and poetry; and the creation of a new visual environment through the introduction of decorative applied designs. All of this together spoke to the tremendous potential for innovative shape and thought formation concentrated in Black Square. To this day, many circumstances and events of the origins of Suprematism have remained obscure and have sprouted arbitrary interpretations and fictions. Close study of archival materials and testimonies of contemporaries synchronous to the events described has allowed this author to establish the true genesis of Suprematism and its principal painting.*

## A Manual for Writers of Dissertations

## Dare to Lead

## Brave Work. Tough Conversations. Whole Hearts.

Random House **#1 NEW YORK TIMES BESTSELLER** • *Brené Brown has taught us what it means to dare greatly, rise strong, and brave the wilderness. Now, based on new research conducted with leaders, change makers, and culture shifters, she's showing us how to put those ideas into practice so we can step up and lead. Look for Brené Brown's new podcast, Dare to Lead, as well as her ongoing podcast Unlocking Us! NAMED ONE OF THE BEST BOOKS OF THE YEAR BY BLOOMBERG Leadership is not about titles, status, and wielding power. A leader is anyone who takes responsibility for recognizing the potential in people and ideas, and has the courage to develop that potential. When we dare to lead, we don't pretend to have the right answers; we stay curious and ask the right questions. We don't see power as finite and hoard it; we know that power becomes infinite when we share it with others. We don't avoid difficult conversations and situations; we lean into vulnerability when it's necessary to do*

good work. But daring leadership in a culture defined by scarcity, fear, and uncertainty requires skill-building around traits that are deeply and uniquely human. The irony is that we're choosing not to invest in developing the hearts and minds of leaders at the exact same time as we're scrambling to figure out what we have to offer that machines and AI can't do better and faster. What can we do better? Empathy, connection, and courage, to start. Four-time #1 New York Times bestselling author Brené Brown has spent the past two decades studying the emotions and experiences that give meaning to our lives, and the past seven years working with transformative leaders and teams spanning the globe. She found that leaders in organizations ranging from small entrepreneurial startups and family-owned businesses to nonprofits, civic organizations, and Fortune 50 companies all ask the same question: How do you cultivate braver, more daring leaders, and how do you embed the value of courage in your culture? In this new book, Brown uses research, stories, and examples to answer these questions in the no-BS style that millions of readers have come to expect and love. Brown writes, "One of the most important findings of my career is that daring leadership is a collection of four skill sets that are 100 percent teachable, observable, and measurable. It's learning and unlearning that requires brave work, tough conversations, and showing up with your whole heart. Easy? No. Because choosing courage over comfort is not always our default. Worth it? Always. We want to be brave with our lives and our work. It's why we're here." Whether you've read *Daring Greatly* and *Rising Strong* or you're new to Brené Brown's work, this book is for anyone who wants to step up and into brave leadership.

## Tea War

### A History of Capitalism in China and India

*Yale University Press* A history of capitalism in nineteenth- and twentieth-century China and India exploring the competition between their tea industries. Tea remains the world's most popular commercial drink today, and at the turn of the twentieth century, it represented the largest export industry of both China and colonial India. In analyzing the global competition between Chinese and Indian tea, Andrew B. Liu challenges past economic histories premised on the technical "divergence" between the West and the Rest, arguing instead that seemingly traditional technologies and practices were central to modern capital accumulation across Asia. He shows how competitive pressures compelled Chinese merchants to adopt abstract, industrial conceptions of time, while colonial planters in India pushed for labor indenture laws to support factory-style tea plantations. Further, characterizations of China and India as premodern backwaters, he explains, were themselves the historical result of new notions of political economy adopted by Chinese and Indian nationalists, who discovered that these abstract ideas corresponded to concrete social changes in their local surroundings. Together, these stories point toward a more flexible and globally oriented conceptualization of the history of capitalism in China and India.

## The Army and Its Air Corps

### Army Policy Toward Aviation, 1919 - 1941

*The Army and Its Air Corps* was James P. Tate's doctoral dissertation at Indiana University in 1976. During the past 22 years, Tate's remarkable work has gained wide acceptance among scholars for its authoritative and well-documented treatment of the formative years of what eventually became the United States Air Force. Thoroughly researched but bearing its scholarship lightly, Tate's narrative moves swiftly as it describes the ambitions, the frustrations, and the excruciatingly slow march to final success that never deterred the early airmen. Robert B. Lane, Director, Air University Press

## Socially Engaged

### The Author's Guide to Social Media

Word of Mouth? Engagement? Author Brand? Today's successful author needs a strong online presence, but how do you choose which social media platforms work best for your books while building your readership? Marketing professor Tyra Burton and international bestselling author Jana Oliver tackle tough Social Media questions with real-world examples and insights to help you build your brand and expand your fanbase. \* Using Social Media to Increase Sales \* Establishing an Author Brand \* Utilizing Analytical Tools to Reach Your Readers \* Creating Shareable & Engaging Content \* Word of Mouth & Influencers \* Copyright & Trademark Basics \* Getting the most from Google+, Facebook, Twitter & Tumblr \* Building Brand with Pinterest, Goodreads & Amazon

## Make It Stick

[Harvard University Press](#) Discusses the best methods of learning, describing how rereading and rote repetition are counterproductive and how such techniques as self-testing, spaced retrieval, and finding additional layers of information in new material can enhance learning.

## Richard Sherman

### The Inspirational Story of Football Superstar Richard Sherman

[CreateSpace](#) Discover The Inspirational Story of Football Superstar Richard Sherman! Read on your PC, Mac, smart phone, tablet or Kindle device! You're about to discover the incredibly inspirational story of football superstar Richard Sherman. If you're reading this then you must be a Richard Sherman fan, like so many others. As a fan, you must wonder how this man is so talented and want to know more about him. Richard is considered as one of the greatest football players in the world and it's been an honor to be able to watch him play throughout his young career. This book will reveal to you much about Richard's story and the many accomplishments throughout his career. Here Is A Preview Of What You'll Learn... Youth and Family Life High School and College Career Professional Career and Personal Life Legacy, Charitable Acts and much more! If you want to learn more about Richard Sherman, then this book is for you. It will reveal to you many things that you did not know about this incredible football star! About the Author: Inspirational Stories is a series aimed at highlighting the great athletes of our society. Our mission is to present the stories of athletes who are not only impactful in their sport, but also great people outside of it. The athletes we write about have gone above and beyond to become impactful in their community and great role models for the youth, all while showing excellence in their profession. We publish concise, easily consumable books that portray the turning points in the lives of these great athletes, while also giving the context in which they occurred. Our books are especially great for children who look up to sports figures. Hopefully these athletes can serve as a source of inspiration and their stories can provide life lessons that are practical for fans of any demographic.

## Fire In the East

### The Rise of Asian Military Power and the Second Nuclear Age

[Harper Collins](#) On May 11, 1998, India began testing nuclear weapons. The world will never be the same. The Indian test of five atomic bombs, and the Pakistani tests that answered a few weeks later, marked the end of the arms control system that has kept the world from nuclear war for half a century. As Paul Bracken, professor of management and political science at Yale University, explains in this landmark study, they signal the reemergence of something the world hasn't seen since the sixteenth century—modern technologically adept military powers on the mainland of Asia. In *Fire in the East*, Professor Bracken reveals several alarming trends and secrets, such as how close Israel actually came to a germ warfare attack during the Gulf War, why "globalization" will spur the development of weapons of mass destruction, how American interests are endangered by Asian nationalism, and how to navigate what he names the second nuclear age. *Fire in the East* is a provocative account of how the Western monopoly on modern arms is coming to an end, and how it will forever transform America's role on the stage of international politics.

## Shades of Sydney

Sydney West enjoys sampling summer boys, but this year, one refuses to be a one-night stand... Twenty-one-year-old Sydney doesn't believe in relationships. Her parents' toxic divorce has taught her love is nothing but a sinister fairytale. So every summer she parties, hooks up, abandons her lover before dawn, and repeats. That is until she meets gorgeous local surfer Jason King at the beach... When Jason fails to flirt—or even give her a second glance—she decides something must be wrong with him, and it's safer to stay away. But when Sydney and Jason's best friends hook up and become Malibu's hottest couple, they are forced to spend more time together than either of them cares for. Armed with a sharp tongue, Sydney works to keep Jason at bay... In a moment of weakness, Sydney lets her guard down and confides in Jason, realizing he's more than just a hot guy—he's also a friend. And when Sydney's need for a summer boy results in her falling into bed with Jason, despite her better judgment, she runs away from him by morning. The problem is, he won't accept being another one-night stand, and will do anything to prove... Love really does exist.

## The Writer's Diet

### A Guide to Fit Prose

*University of Chicago Press* Do your sentences sag? Could your paragraphs use a pick-me-up? If so, *The Writer's Diet* is for you! It's a short, sharp introduction to great writing that will help you energize your prose and boost your verbal fitness. Helen Sword dispenses with excessive explanations and overwrought analysis. Instead, she offers an easy-to-follow set of writing principles: use active verbs whenever possible; favor concrete language over vague abstractions; avoid long strings of prepositional phrases; employ adjectives and adverbs only when they contribute something new to the meaning of a sentence; and reduce your dependence on four pernicious "waste words": it, this, that, and there. Sword then shows the rules in action through examples from William Shakespeare, Emily Dickinson, Martin Luther King Jr., John McPhee, A. S. Byatt, Richard Dawkins, Alison Gopnik, and many more. A writing fitness test encourages you to assess your own writing and get immediate advice on addressing problem areas. While *The Writer's Diet* is as sleek and concise as the writing ideals contained within, this slim volume packs a powerful punch. With Sword's coaching writers of all levels can strengthen and tone their sentences with the stroke of a pen or the click of a mouse. As with any fitness routine, adhering to the rules requires energy and vigilance. The results, however, will speak for themselves.

## The Clutter Book

### When You Can't Let Go

*Clutter has a negative effect on your life. You want to live differently, but you haven't been able to make progress. Marcie Lovett, author of The Clutter Book, will motivate you to make the changes you want. Learn to let go of what you don't need and find room for what you value. The direct, accessible writing style and interactive exercises will inspire you to succeed. In this book, Marcie guides you through the process of letting go of the clutter that is keeping you from achieving success. Whether your clutter is caused by things, commitments or thoughts, Marcie encourages you to make the choices to conquer your challenges. If previous attempts at letting go of clutter have not been successful for you, you will benefit from the motivation and wisdom Marcie offers. Written in a straightforward and accessible style, filled with insight and real-life stories, the book enables readers to learn from the experience of others and overcome obstacles to success. You will understand why you keep clutter, save time and money by avoiding unnecessary purchases, discover the habits that hold you back, find ways to fight procrastination and create systems that allow you to retrieve and return items. Whether you want to live with less or live with what you have, this is the book for you.*

## Advanced Statistics in Research

### Reading, Understanding, and Writing Up Data Analysis Results

*Shadow Finch Media LLC* "Advanced Statistics in Research: Reading, Understanding, and Writing Up Data Analysis Results" is the simple, nontechnical introduction to the most complex multivariate statistics presented in empirical research articles. "wwwStatsInResearch.com," is a companion website that provides free sample chapters, exercises, and PowerPoint slides for students and teachers. A free 600-item test bank is available to instructors. "Advanced Statistics in Research" does not show how to "perform" statistical procedures--it shows how to read, understand, and interpret them, as they are typically presented in journal articles and research reports. It demystifies the sophisticated statistics that stop most readers cold: multiple regression, logistic regression, discriminant analysis, ANOVA, ANCOVA, MANOVA, factor analysis, path analysis, structural equation modeling, meta-analysis--and more. "Advanced Statistics in Research" assumes that you have never had a course in statistics. It begins at the beginning, with research design, central tendency, variability, z scores, and the normal curve. You will learn (or re-learn) the big-three results that are common to most procedures: statistical significance, confidence intervals, and effect size. Step-by-step, each chapter gently builds on earlier concepts. Matrix algebra is avoided, and complex topics are explained using simple, easy-to-understand examples. "Need help writing up your results?" Advanced Statistics in Research shows how data-analysis results can be summarized in text, tables, and figures according to APA format. You will see how to present the basics (e.g., means and standard deviations) as well as the advanced (e.g., factor patterns, post-hoc tests, path models, and more). "Advanced Statistics in Research" is appropriate as a textbook for graduate students and upper-level undergraduates (see supplementary materials at StatsInResearch.com). It also serves as a handy shelf reference for investigators and all

consumers of research.

# The Oxford English Dictionary

Vol. 1-

## Air Force Handbook 1

### Airman

*This handbook implements AFD 36-22, Air Force Military Training. Information in this handbook is primarily from Air Force publications and contains a compilation of policies, procedures, and standards that guide Airmen's actions within the Profession of Arms. This handbook applies to the Regular Air Force, Air Force Reserve and Air National Guard. This handbook contains the basic information Airmen need to understand the professionalism required within the Profession of Arms. Attachment 1 contains references and supporting information used in this publication. This handbook is the sole source reference for the development of study guides to support the enlisted promotion system. Enlisted Airmen will use these study guide to prepare for their Promotion Fitness Examination (PFE) or United States Air Force Supervisory Examination (USAFSE).*